

CONSTITUTION

1. NAME OF THE ORGANISATION

The name of the organisation shall be 'Divinity Road Area Residents Association'.

2. AIMS OF THE ORGANISATION

- a. To promote and represent the interests of the residents of the Divinity Road area in Oxford
- b. To promote and facilitate social and community building activities for all residents of the 'Association area' as defined in 3 below.

3. MEMBERSHIP

Membership shall be open to all residents, property owners and businesses in the 'Association area', ie Divinity Road, Southfield Road, Hill Top Road, Warneford Road, Minster Road, Bartlemas Road, Stone Street, residents of the Bartlemas Conservation Area, Evelyn Court and those parts of the Cowley Road (north side) that adjoin this area.

Subject to approval at an AGM or Special General Meeting, the Association area may be modified from time to time.

The Association does not discriminate on the grounds of nationality, political opinion, ethnic and cultural background, religious opinion, gender, sexuality or disability.

The Association actively seeks to represent the needs and aspirations of all residents in the area. It will uphold equality of opportunity and work for good relations among all members of the community.

4. MEMBERSHIP FEE/SUBSCRIPTION

Full members shall pay an annual fee of £5 per household (£2 for OAPs, students and concessions). All those living in the 'Association area' defined in 3 above, are considered to be Supporters without payment of a fee and will receive the newsletter, but are not entitled to a vote at the AGM or any other special general meeting. People living outside the Association area may also be Supporters and receive the newsletter on payment of the annual fee.

5. THE COMMITTEE

- a. A committee shall be elected to carry out the business of the Association.
- b. The committee shall be made up of a Chair, Secretary, Treasurer and up to eight general members.
- c. The committee shall be elected at the Annual General Meeting.
- d. Officers shall carry out the duties given to them at General Meetings.
- e. The committee shall normally meet approximately six times a year and no less than twice per year.
- f. Minutes of committee meetings shall be available to all members.
- g. The committee can co-opt new members as required, to serve until the following AGM only, subject to b, above.

6. ANNUAL GENERAL MEETING

- a. The Association's financial year runs from 1 October to 30 September. The Annual General Meeting will take place within two months of the end of the financial year. The committee will report on its work, present a statement of accounts and stand down to seek re-election.
- b. The AGM shall elect a new committee, vote on recommendations and any amendments to the constitution.
- c. The secretary will notify all members who have notified an email address of the

date of the meeting not less than 14 days before the AGM. Publicity will also be given in suitable local outlets.

7. OTHER GENERAL MEETINGS

- a. There will be a Special General Meeting open to all full members when required.
- b. A Special General Meeting open to all members will be held if six or more members submit in writing a request for such a meeting to the secretary. The secretary shall arrange for the meeting to take place within 14 days.
- c. The Secretary will publicise all General Meetings at least five days in advance.

8. QUORUM

No Special General Meeting or Annual General Meeting shall take place if fewer than six members are present. No committee meeting shall take place if less than four members of the committee are present.

9. CHANGES TO THE CONSTITUTION

- a. The constitution can be altered at an AGM or at a Special General Meeting.
- b. Any suggested changes must be handed to the secretary 14 days before the AGM.
- c. Changes must be agreed by a majority of the members present at the meeting.

10. DISSOLUTION

- a. The Association may only be dissolved at a Special General Meeting called for that purpose and must be advertised 14 days before the meeting.
- b. A proposal to dissolve the Association shall take effect only if agreed by two thirds of the members present at the meeting.
- c. Funds and possessions will be disposed of according to the wishes of the meeting.

Adopted by the AGM on 2 October 2012.